



LS REAL ESTATE

1600 N. Oak Street – Suite F

Myrtle Beach, SC 29577

Tel 843.222.2672

Fax 843.903.4472

Repairs@LSrealestategroup.com

Maintenance and Repair Request

Tennat: _____ Date: _____

Address: _____ Suite/Apt: _____

Contact Number: _____ Alternate Contact Number: _____

Request:

When did you first notice issue

Best time to correct issues _____

I authorize entry into my office/apartment to perform repairs or maintenance requested.

Signature Title Date

Property Manager Use Only

Date Received: _____ Form of delivery - Fax__ Call in__ E-mail__ Phone__

Date work ordered: _____ Vendor: _____

Work to be preformed: _____

Result of repairs: _____
